



**AVIATION ADVISORY BOARD  
FORT LAUDERDALE EXECUTIVE AIRPORT  
ADMINISTRATIVE OFFICE - MULTIPURPOSE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA  
THURSDAY, March 23, 2017 1:30 P.M.**

	Attendance	Cumulative Attendance 7/16 through 6/17	
		Present	Absent
Louis Gavin	A	4	1
Joshua Kroon	P	5	0
Ed Kwoka, Chair	P	5	0
John Milledge	A	3	2
Tom Moody	A	4	1
Stephen O'Malley, Vice Chair	P	4	1
Dana Pollitt	A	4	1
Ed Rebholz (arrived 1:34)	P	4	1
Mark Volchek	P	5	0
John Watt	P	5	0
Commissioner Marlon Bolton	A	1	1
City of Tamarac [non-voting]			
Jeff Helyer, City of Oakland Park [non-voting]	P	5	0

**Airport Staff**

Diana Alarcon, Transportation and Mobility Director  
 Julie Leonard, Transportation and Mobility Deputy Director  
 Rufus A. James, Airport Manager  
 Carlton Harrison, Assistant Airport Manager  
 Spencer Thornton, Assistant Airport Manager  
 Karen Reese, Business Assistance Coordinator  
 Fernando Blanco, Airport Engineer/PM II  
 Donna Varisco, Administrative Assistant I  
 Brian StPierre, Airport Operations Aide  
 Raiberys Lima, Airport Operations Aide  
 Nick Slagle, Airport Operations Aide  
 Canh Nguyen, Airport Intern

**CALL TO ORDER**

Chairman Kwoka called the meeting to order at 1:31 p.m.

**1. Roll Call**

Roll was called and it was determined a quorum was present.

Mr. Rebholtz and Mr. Pollitt were not present at the time roll was called but a motion was made and seconded in case Mr. Pollitt had the opportunity to call in later.

## **2. Telephonic Participation Vote – Dana Pollitt**

Motion was made by Mr. Kroon and seconded by Mr. Volchek to approve Mr. Pollitt's telephonic participation. In a voice vote, motion passed unanimously.

Mr. Rebholz arrived at 1:34 and Mr. Pollitt did not call into the meeting.

## **VOTING ITEMS**

### **1. Approve Minutes of January 26, 2017 Meeting**

**Motion** was made by Mr. Kroon and seconded by Mr. Volchek to approve the Minutes of the January 26, 2017 meeting. In a voice vote, motion passed unanimously.

### **2. Florida Department of Transportation-Joint Participation Agreement (JPA) for Construction of Taxiway Foxtrot Pavement Rehabilitation**

Mr. Rebholz asked if the \$132,000 is budgeted. Mr. Harrison answered that it is budgeted in the Airport fund.

**Motion** was made by Vice Chair O'Malley and seconded by Mr. Watt to support staff's recommendation. In a voice vote, motion passed unanimously.

### **3. Florida Department of Transportation-Joint Participation Agreement (JPA) for the Construction of Western Perimeter Road**

After briefing the Board members on the planned construction, questions were raised to which Mr. Harrison answered as follows:

All of the existing pavement will be removed; the road will be similarly shaped to the current road; the new road will be inside of the Airport Operations Area perimeter fence, strictly for the use of Airport service vehicles. The road will not interfere with the run-up area, it will be behind the blast shield; and when asked why the Federal Aviation Administration (FAA) is not participating on this project Mr. Harrison responded that typically, Florida Department of Transportation (FDOT) provides the support for improvement projects and the FAA provides support for many other types of projects (Airport Improvement Program - AIP).

**Motion** was made by Mr. Watt and seconded by Mr. Rebholz to support staff's recommendation. In a voice vote, motion passed unanimously.

#### **4. FXE Parking Lot Parcel 21B-Project 12289-HDR Engineering, Inc.-Task Order No. 17**

After Mr. Blanco briefed the Board about the project, he was asked if the project will include green space. He responded that there will be approximately one (1) acre of green space which is part of the County's natural resource area.

Mr. Helyer questioned if a wall will be built on the western side of the parking lot, were it abuts the residential area. Mr. Blanco answered that a concrete wall will surround the entire area.

**Motion** was made by Mr. Rebholz and seconded by Vice Chair O'Malley to support staff's recommendation. In a voice vote, motion passed unanimously.

#### **UPDATE ITEMS**

##### **A. Noise Compatibility Program**

Mr. Thornton gave an update.

Mr. Watt mentioned he noticed from the noise survey that it appears the amount of Airport operations are up but the complaints, including those over 80 dB's have gone down. He thought we could use "Next Door" to circulate a positive report summary to get the good news out.

##### **B. Development and Construction**

Mr. Thornton provided an update.

Chairman Kwoka asked how the helicopter traffic, on and off the platform, will be affected if the crane exceeds the deck level.

Mr. Thornton assured the Board that the helistop will be NOTAM closed when the crane is above the deck level. He also stated that Airport staff plans to use that time to do some other maintenance in preparation for our annual inspection.

Mr. Thornton was asked about the runway incursion mitigation project. He responded that the project has been wrapped up with a few punch list items to be completed. He told the Board that we are waiting for an update to be developed by the manufacturer, ADB, on the ALCMS (Automated Lighting Control and Monitoring System) which controls all the lighting on the airfield. We are looking for the final installation to get done in approximately 30 days.

##### **C. Arrearages**

Mr. James gave an update. He reported that there are no arrearages in rent or fuel flowage.

#### **D. Communications to the City Commission**

The Board had nothing to communicate to the City Commission.

#### **E. FLL Update**

Mr. Thornton gave an update.

He told the Board that staff attended the Broward County Aviation Department's Airport Noise Abatement Committee meeting on March 18, 2017 and then gave the upcoming meeting dates, June 12, September 11 and December 11. He mentioned that Fort Lauderdale-Hollywood International is working on the Part 150 Noise Study, which is currently in a holding pattern because the County Commission needs to approve the committee selections. He encouraged everyone who would like to participate in the Noise Study, and have their voices heard, to reach out to Broward County Aviation Department.

Mr. Thornton also mentioned that the Airport staff attended a meeting on the FAA South Florida Metroplex airspace redesign. He explained the Metroplex airspace redesign will use modern GPS and planning practices to coordinate the airways, for all airports in the South Florida region, to improve efficiency to and from all airports and reduce the amount of delays, fuel burn, and noise in the surrounding communities. Some of the airports included in this planning procedure are: Fort Lauderdale-Hollywood International, Miami International, Palm Beach International, Fort Lauderdale Executive Airport, Pompano Beach Airpark, and Boca Raton Airport. In the fall of 2017, there will be talks with elected officials to discuss how to progress and move forward with this.

Chairman Kwoka asked how the President Trump's visits are affecting air traffic.

Mr. Thornton responded that we are not affected by the TFR due to the 2 mile exception the FAA granted us so we, therefore, can operate as normal. We are seeing an increase in traffic including student traffic taking flying lessons in and out of the airport, and since the Customs facility, at Palm Beach International is closed while the TFR is in effect; there is an increase at our Customs facility.

Mr. Kwoka asked if there have been any TFR violations.

Mr. James responded and said he was only aware of one violation..

#### **Other Items and Information**

Mr. James asked the Airport's new Operations Aides, to introduce themselves. Ms. Lima and Mr. St. Pierre did so and gave the Board a brief bio.

Mr. James exhibited the Eagle Construction Award given to the Airport by Pirtle Construction. Pirtle Construction applied for and received the award for the U.S. Customs and Border Protection (Customs) Facility Building. This award is specifically

given for buildings in the under \$10 million dollar category. It is note-worthy that typically, there are more buildings in that category and, therefore, more competitive. Pirtle Construction presented us and a representative from Customs with the award at the Commission Meeting on Tuesday, March 21, 2017. There will be one displayed at the Customs Facility and one will be displayed here.

At this time, Mr. James asked Mr. Harrison to show the Board the model rendering of our Helistop. Mr. Harrison did so and explained that the model was the centerpiece at the Helicopter Association International Annual Conference (HAI) that he and Ms. Morton attended in Dallas, Texas on March 6-10. He told the Board that, after expressing his desire to have a model of the Helistop built for the HAI Conference, our Graphic Artist, received bids of \$4,000-\$8000 to have it built, but she was able to build it herself for \$230.00 worth of material and approximately 10 days of her time. Mr. Harrison proudly stated that the model brought about great engagement at the conference and was largely responsible for our success in promoting our Helistop.

Mr. James announced that March 11, 2017 was the Airports 70<sup>th</sup> Anniversary, proclaiming that the Airport was deeded to the City in 1947. Mr. James then read the historic proclamation (attached), to the Board, that was read and received at the March 21, 2017 Commission Meeting. He also showed a short historic video of the Airport that staff put together for the event.

Mr. James went on to thank the Board for their continued support and volunteering on the Board expressing his hope that they continue to share their time with us.

Vice Chair O'Malley asked Mr. James to share with them information about the medical facility being developed on the southwest corner of Cypress Creek Road and NW 21<sup>st</sup> Avenue, across the road from the Airport Administration Building.

Mr. James responded saying that a ground breaking ceremony was held the week prior, on March 15, 2017, which was attended by the Mayor. He went on to say that he believes construction should be completed by the end of the year. He told the Board that the medical facility will be leasing office space and that it is being developed by a private company. Questions were asked about what type of medical facility is planned. Ms. Reese answered that it will be a complete walk-in hospital, with all the services, without the beds; it will also include an ambulatory surgical center.

There being no further business before the Board, the meeting adjourned at 2:10 p.m.

➤ Next scheduled meeting April 27, 2017 – 1:30 p.m.

Minutes prepared by Donna Varisco

**PLEASE NOTE:**

If a person decides to appeal, any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.